

Privacy Policy

Specialised Groundcare Ltd is committed to be in compliance with the General Data Protection Regulation 2016 (GDPR) to ensuring that your privacy is protected. This policy sets out how Specialised Groundcare Ltd uses and protects any information by which you can be identified. Changes to this statement may happen to stay in line with regulation, please ensure that you check this statement from time to time and that you are happy with the adjustments.

WHAT WE MAY COLLECT

- Name and company name
- Contact information including email address and telephone number
- Address
- Bank details

HOW IS DATA STORED AND SHARED

- We are committed to ensure that the information that we collect is secure and prevents unauthorised access or disclosure.
- All information is stored in a secure location and only authorised staff will have access to them with username and password protection. They will be kept as long as they are relevant.

HOW IS DATA USED

- To process individual job contracts within Specialised Groundcare Ltd, as requested by our Customers.
- We only share your personal data with third parties when necessary to fulfil our contract with you (e.g. sub-contractors)
- We DO NOT do any form of mass mailings or mass marketing
- We will not sell, distribute or lease your personal information to third parties unless we have permission or we are required to by law to do so
- We will use your personal information to bill and collect money via means of invoices and receipts
- We may use your personal information to send you information from time to time, BUT you can opt out at any point

LINKS TO OTHER WEBSITES

- From time to time our website may contain links to other websites of interest. However, should you use these links to leave our website, you should note that we do not have control over that website. We can not be responsible for the privacy and protection of information that you provide whilst visiting the site and they are not governed by this policy.

YOUR RIGHTS

- If you have previously agreed to us using your personal information for marketing purposes, you may change your mind at any time by writing or emailing to max@specialised-groundcare.co.uk
- You may request copies of personal information which we hold by writing to Specialised Groundcare Ltd, 57 Woodroffe Way, East Leake. Loughborough Leicestershire LE12 6AL or max@specialised-groundcare.co.uk
- You have the right to ask for your personal information to be deleted by writing or emailing us.
- If you believe that any of the information that we hold is incorrect then please write or email with the correct information as soon as possible.

CONTACT OR QUERIES

- If you have any queries about this privacy policy, or the personal data we hold and process, or you wish to exercise any of your legal rights please contact us by email, telephone or post
- max@specialised-groundcare.co.uk
- 57 Woodroffe Way, East Leake Loughborough Leicestershire LE12 6AL
- 01509 853867